



After Interview Checklist:

Name _____

Date & Time of Interview _____ How long did it last? _____

Who was the first person you talked to when you arrived on the premises?

Did you communicate with them in any manner?

After finishing your Interview with the Potential Coop Employer, answer the following:

1. In **two(2) sentences**, describe in your words how you think your interview went? Rate it on a Scale of 1 -10. (10 being the best. 1 the worst)

2. How many people interviewed you? _____ Where did the interview take place?
3. Did you give a firm handshake? _____ Did you have something to write with? _____
4. Did you have everything prepared? Cover letter, Resume, Student Handbook, Interview Evaluation
Cross them off if you they were ready.
5. What was the first Question asked by the Interviewer?
6. Did they look over your resume after you handed it in?
7. Describe the dress of the person(s) who interviewed you?
8. What was the most difficult question to answer?
9. What question(s) did you ask?
10. If you got the job, did you discuss when you can start?
11. Finally if you were to do it again, what would you change if anything??